

IYG House Rules

1. **Signing In and Out:**
 - All IYG youth must sign in and out when they come to IYG.
2. **All IYG youth must have a brief intake with a staff member**
3. **All IYG youth minors must stay at the center for the duration of the night UNLESS their parent/guardian has signed an under 18 waiver.**
4. **All IYG youth are responsible for their own transportation**
 - Youth **MUST** be picked up **no later than 8:55 pm on Wednesday's and Thursdays and 10:55 pm on Friday's.**
 - Youth will plan their ride ahead of time to ensure they are picked up by closing time.
5. **Youth may park in parking lot on east side of building. If there is no parking available, youth may park at vacant gas station or in the lawn located just west of the center.**
6. **Smoking: There is absolutely no smoking on IYG property or at IYG events.**
 - 1st offense: Verbal warning.
 - 2nd offense: You will be asked to leave IYG for the night
 - 3rd offense: There will be a minimum suspension from IYG of 2 weeks or more as decided by IYG staff
7. **IYG is a drug free and alcohol free facility. Youth coming under the influence of drugs or alcohol IS NOT TOLERATED.**
 - 1st offense: Youth asked to leave for night
 - 2nd offense: Youth suspended for 2 months
 - 3rd offense: Youth expelled from IYG and not allowed to return.
8. **Please be responsible for your own trash and recycle cans in the kitchen.**
9. **IYG is a CONFIDENTIAL Facility**
 - Who and what you see and hear about IYG must remain only at IYG.
 - Youth must have a photo release if pictures are taken at IYG.
 - If you pick up the phone say,
 - "This is IYG may I help you?"
 - If they ask for a youth:
 - Say "please hold", put them on hold (press hold button then hang up phone), then ask youth if they want to speak with that person.
 - If yes, wait and hand them the phone.
 - If no, say "I'm sorry no one is answering by that name."
10. **IYG is a Hate-Free, Safe Zone, please respect EVERYONE that comes here.**
 - **No inappropriate sexual conduct, hateful language, rude behavior, or fighting of ANY KIND will be tolerated.**
 - 1st offense: You will be asked to leave IYG for the night
 - 2nd offense: There will be a minimum suspension from IYG of 2 weeks or more as decided by IYG staff
 - 3rd offense: There will be a 6 month suspension from IYG, or possibility of permanent expulsion.