



Form NC-10

Neighborhood Assistance Tax Credit Application

Revised 10-98
State Form 49176

(File with the recipient organization participating in the Neighborhood Assistance Program)

Contributor Information (To be completed by the contributor and the qualified Neighborhood Assistance Organization)			
Name of contributor:		Social security or federal identification number:	
Address		Telephone number:	
City	State	Zip Code	Contributor's tax year ending:
Type of income tax return to be filed by contributor. <i>Check One:</i>			
<input type="checkbox"/> Individual Form IT-40	<input type="checkbox"/> Fiduciary Form IT-41	<input type="checkbox"/> Partnership Form IT-65	<input type="checkbox"/> Not-for-Profit Form IT-20NP
<input type="checkbox"/> Corporation Form IT-20	<input type="checkbox"/> S Corporation Form IT-20S	<input type="checkbox"/> Special Corp. Form IT-20SC	<input type="checkbox"/> Financial Institution Form FIT-20
Credit Computation (Contributor must sign below, provide proof of payment and/or a statement of the value of all services and materials donated)			
Recipient organization:		Organization's Indiana Taxpayer Identification number:	
Address		City	State
			Zip Code
1. Amount of contribution. <i>Indicate type:</i>		Date of contribution:	
<input type="checkbox"/> Cash <input type="checkbox"/> Service <input type="checkbox"/> Property \$			
2. Multiply line 1 by 50% (x . 50)		Program Number:	
		<small>Departmental Use Only</small>	
3. Tentative amount of credit (lesser of line 2 or \$25,000)		Date filed:	
Signature of contributor ➤		Date approved by Department of Revenue:	
Certification of Contribution (for donation to Neighborhood Assistance Program)			
<i>I certify that the contributor donated the amount on line 1 to the Neighborhood Assistance Program and that the information stated is true, correct and complete.</i>			
Signature of neighborhood assistance organization officer		Title	Telephone number
			Date

Do not separate

Leave form intact



Notice of Departmental Decision
Neighborhood Assistance Tax Credit

Form NC-20

Revised 10-98

For Tax Year Ending _____

(Attach approved NC-20 to the contributor's tax return where the credit is claimed)

Note: Members of a pass-through entity must attach a copy of Schedule IN K-1 to their income tax returns when claiming their pro-rata share of the approved NC-20 credit.

Name of neighborhood assistance organization		
Print name and mailing address of contributor		
Name		
Address		
City	State	Zip Code

Departmental Use Only	
Your request has been:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Amount of available credit:	<input style="width:100%;" type="text"/>
Date of contribution:	<input style="width:100%;" type="text"/>
Donor's Social Security or Federal Identification Number:	
<input style="width:100%;" type="text"/>	
Program number:	<input style="width:100%;" type="text"/>
Signature of Departmental Officer:	
<input style="width:100%;" type="text"/>	

Instructions for Filing Form NC-10/20

Neighborhood Assistance Tax Credit Application

Form NC-10/20 must be filed by a taxpayer (including any S corporation, partnership, limited liability company or individual) who makes a contribution and wishes to claim credit for the donation made to a qualified organization participating in the Neighborhood Assistance Program (NAP). The credit can be applied against a taxpayer's Indiana gross, adjusted gross, supplemental net income tax liability, or the financial institution tax. 50% of the amount contributed is eligible for the tax offset credit up to a maximum of \$25,000. Form NC-10/20 is distributed by the Department of Commerce, Community Development Division's Neighborhood Assistance Program.

Applications are filed through the neighborhood assistance organization. Each organization must have an approved program number from the Indiana Department of Commerce before a contribution qualifies for pre-approval. The State of Indiana is limited to granting a total of \$2,500,000 in Neighborhood Assistance Program tax credits per state fiscal year. Applications for credit will be considered in the chronological order as received by the Department of Revenue. For further instructions, refer to Income Tax Information Bulletin #22, issued by the Department of Revenue.

Completing Form NC-10/20

Complete the identification sections at the top and bottom of the form using the legal name of the contributor and the same tax identification number used for federal purposes. Check the type of tax return to be filed by the contributor (be sure to indicate the current tax year ending date).

Tax Credit Computation and Verification

Line 1: Enter the amount and kind of contribution made to the neighborhood assistance organization having a qualified tax credit program. The computation is based on contributed amounts from \$100 up to \$50,000. Credit is limited to the lesser of: fifty percent (50%) of the amount contributed, the state income tax due, or twenty-five thousand dollars (\$25,000).

Line 2: Enter the amount of your contribution multiplied by 50% (.50). This is the amount eligible for NAP tax credit, subject to the maximum credit limit and your income tax liability after applying other nonrefundable credits for the tax year of the contribution.

Line 3: Enter the lesser of line 2 or \$25,000. This tentative approved credit is available to offset only the annual state income tax or franchise tax liability. There is no carryover of unused credit to other taxable years. It is the responsibility of the contributor/taxpayer to claim the approved credit for the tax year in which the donation was made.

The credit application must be signed to be considered valid. If left unsigned, the application will be returned for signature. Proof of payment (copy of check, receipt from the neighborhood assistance organization, etc.) must be attached to this application.

To qualify for the credit, contributions other than cash must be contemplated by the program proposal submitted by the organization for approval. Any in kind contributions and services must be supported with invoices or other documents showing proof of costs to the donor. Cost of personnel on loan or the cost of time of an individual donor, contributed to render expertise and assistance, must be fully supported and are allowed to the extent the Internal Revenue Service rules for charitable deductions are applied.

Instructions for Recipient Organizations

The neighborhood assistance organization must fill in the recipient organization information sections of Form NC-10/20. List the neighborhood assistance organization's Indiana not-for-profit number and/or program number. An officer or delegate of the organization must verify receipt of each contribution by signing the certification section of the form.

It is the recipient organization's responsibility to file NC-10/20 forms with the Indiana Department of Commerce. File completed NC-10/20 forms with the quarterly report form on assigned due dates. Send to the **Indiana Department of Commerce, Community Development Division, Individual Development Account Program, One North Capitol, Suite 600, Indianapolis, Indiana 46204.**

For credits administered by the Family and Social Services Administration, send completed NC-10/20 forms to the Family and Social Services Administration, Division of Family and Children, Community Service Section, Neighborhood Assistance Program, 420 W. Washington Street, Room E442, P.O. Box 7083, Indianapolis, Indiana 46207-7083. Question for this agency may be directed to (317) 232-1079, or 1-800-545-7763 outside Indianapolis.

Applications filed with these state agencies are submitted to the Indiana Department of Revenue for a final determination. The Department will accept a properly completed contributor application and certification as proof of cash contributions.

When the tax credit application is approved, Form NC-20 will be mailed to contributor/taxpayer. The NC-20 must be attached to the income tax return when credit is claimed.

Instructions for Form NC-20

Be sure the information is the same as shown on Form NC-10. The NC-20 should be left attached to the NC-10 when filed by the contributor.

Upon receipt, the shaded section of the NC - 20 will be completed by the Indiana Department of Revenue. **The approved credit is available to offset only the annual state income tax liability.** County income taxes may not be reduced. For purposes of this limitation, state income tax due is first reduced by any other nonrefundable credit according to I.C. 6-3.1-1-2, such as credit for taxes paid to other states and the college contribution credit, before the NAP tax credit is applied. There is no provision to carry back, carry forward or refund any unused portion of the credit.

The Department will return Form NC-20 to the contributor marked with one of the following indications:

Approved -- Your credit request has been approved for the amount indicated on the NC-20.

Attach the approved Form NC-20 to the Indiana tax return to support the claim. If a pass-through entity made a contribution does not have a state income tax liability, it must report the pro-rata share of the approved NC-20 credit on information Schedule IN K-1. (Members of pass-through entities must attach a copy of Schedule IN K-1 to claim their allotted share of this credit.) Any excess credit on their return may not be refunded or carried over.

Disapproved -- Your tax credit request is not allowed. If the tax credit application is disapproved, a letter will accompany Form NC-20 to explain the reason for denial.

For all inquiries about the Neighborhood Assistance Program call: the Community Development Division of the Indiana Department of Commerce at (317) 232-8917 or 1-800-824-2476 outside Indianapolis.